



WORKSEARCH ACTIVITY LOG

The Massachusetts Department of Unemployment Assistance (DUA) requires that as a condition of eligibility you must:

- 1) engage in a minimum of three (3) work search activities on separate days for each week benefits are claimed;
- 2) keep a written log of those work search activities;
- 3) provide a work search log to DUA upon request.

This log is provided to help you track your work search activities. Most likely you have done more but you only need to list one activity on three different days for each week claimed. If you need additional logs, you can download a copy at www.mass.gov/dua/worksearch or obtain a copy at your local Career Center.

NAME: _____ SOCIAL SECURITY NUMBER: - -

DO NOT RETURN THIS FORM UNTIL YOU ARE NOTIFIED

Week beginning Sunday: 1 / 8 / 12 through Saturday: 1 / 14 / 12

DATE	NAME OF EMPLOYER	ADDRESS/TELEPHONE	PERSON CONTACTED	HOW CONTACTED: WEB, PHONE, MAIL, JOB FAIR, ETC.	RESULTS
1/9/12	Baker Enterprises	4 Main Street, Jobtown, MA 508-774-9876	Jen Smith	Informational Phone Interview	Pending
1/11/12	ABC Company	12 Rose St., Anytown, MA 508-791-1110	John Jones	Filed Resume Via Internet	Pending
1/12/12	XYZ Computers	12 Ash Ave., Mytown, MA 617-228-3000	Amy Johnson	In Person Interview at Career Center Job Fair	No response yet

Week beginning Sunday: _____ / _____ / _____ through Saturday: _____ / _____ / _____

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Week beginning Sunday: _____ / _____ / _____ through Saturday: _____ / _____ / _____

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